East Stratford Residential

Digital Pool Pass How-To

This document provides the basic steps to aid in the 2022 East Stratford Residential Pool Pass Registration process. It provides details for first time registrants for main account setup and provides details on how to add additional family members. NOTE: Pictures submitted must be of the head only. You will be notified if any information does not meet the requirement.

PART 1 - First time registrants – Main Account Setup

1. Point your browser to eaststratford.mokopass.com, click on Sign Up. Sign Up form will appear.



2. Complete the Sign-Up form, click Sign Up. A pop-up will be displayed.

	Sign Up	
	Are you?* Owner First Name* IOHN	
East Stratford Pool Pass	Last Name*	Sign In
100% Digital Pool Pass. Powered by MokoApp	Email * JDOE@DOE.COM Mobile *	You will receive a confirmation email within the next 5 - 10 minutes. Please check your spam/junk folder as well.
	(123) 456-7890 Password *	•
	I Agree to the Terms of Use, Privacy Policy, Pool Rules Sign Up	

3. Open the Verify your Email Address email from East Stratford, click Verify Email.



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4. A new browser tab will open with 'Email Verified' message. Click **Continue** to go back to the main log in page.



5. Log into the MOTO application using your previously created credentials, click **Member Registration**. *Form is displayed.*



6. Populate the photo and all required fields on the registration form; when complete click **Submit**. **NOTE:** It can take up to 2 business days to process and verify your information.

Member Info				
First Name *		Last Name *		
Morgan		Weedon		
Email * mweedon@sequoiamgmt.com		Mobile • (703) 803-9641		
Address *		Age* Choose Age	~	
Country *	State *	City*	Zip Code *	
United States 🗸	Virginia 🗸	Leesburg 🗸	20175	
Document 1	Browse	Document 2	Browse	

The main account application is now complete. An East Stratford administrator will review your application and if approved, you will receive an approval notification to the email address you provided. If your account is not approved, you will receive an email to the email address provided with a list of additional steps that must be completed.

PART 2 – How to Add Additional Family Members

1. Log into the MOTO application using your previously created credentials. *The MOKOPass Dashboard is displayed.*

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Dashboard Member Registration	Dashboard	
FAQ	LEESBURG WEATHER Covercast clouds Sun Mon Tue Vied Thu Fri Sat Covercast clouds Sun Sun Kon Tue Vied Thu Fri Sat Sun Sun Kon Tue Vied Thu Fri Sat Sun Sun Sun Sun Sun Sun Sun Sun Sun Sun	Total Latest News Guest No news found Pass
	Activity	Live Check-Ins
	MAY 4, 2022 05:36 PM	East Stratford 0

2. Click Member Registration, then click Add Members. Member Info page is displayed.

Member Info				
This information will let us know about the house hold.				
8				
First Name *	Last Name *			
Email	Mobile			
Relationship *	Age *			
Choose Type 🗸	Choose Age 🗸			
	Save			

- 3. Populate the photo and all other required fields on the form; when complete click **Save**. **NOTE:** It can take up to 2 business days to process and verify all your information.
- 4. Repeat the step above for all family members.

The addition or edit of family member information is now complete. An East Stratford administrator will review your application and if approved, you will receive an approval notification to the email address you provided. If your account is not approved, you will receive an email to the email address provided with a list of additional steps that must be completed.