

Agenda

East Stratford Phase C&D Homeowners Association, Inc.

2025 Annual Meeting

March 11, 2025

7:00 p.m. – Registration

7:05 p.m. – Call To Order

7:30 p.m. – Adjournment

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1. Call to Order
 2. Proof of Notice of Meeting.
 3. Verification of Quorum
 4. Reading of Minutes of Preceding Meeting
 5. Introduction of Candidates & Election of Members of the Board of Directors
 6. Reports of Officers and Board of Directors
 7. Reports of Committees
 8. Unfinished Business
 9. New Business
 10. Adjournment

**NOTICE OF THE 2025 ANNUAL MEETING
OF THE MEMBERS OF
EAST STRATFORD PHASE C&D HOMEOWNERS ASSOCIATION, INC.**

PLEASE TAKE NOTICE that the 2025 Annual Meeting of the members of the Association for the purpose of transacting such business as may properly come before the meeting will be held on the date, time, and place stated below.

Date of Meeting: **March 11, 2025**

Time of Meeting: **7:00 p.m. - Registration**
 7:05 p.m. – Call To Order
 7:30 p.m. – Adjournment

Place of Meeting: **Clubhouse**
 301 Whipp Drive SE
 Leesburg, Virginia 20175

In order to conduct important Association business, it will be necessary to establish a quorum. Therefore, if you cannot attend the meeting, please fill out the enclosed proxy and return to the below address no later than 5:00 p.m. on March 10, 2025.

East Stratford Phase C&D Homeowners Association, Inc.
c/o Sequoia Management Company, Inc.
13998 Parkeast Circle
Chantilly, VA 20151
Attention: Shannon Cook

Dated: February 20, 2025

EAST STRATFORD PHASE C&D HOMEOWNERS ASSOCIATION, INC.

PROXY FORM

Address _____ Lot No. _____

(I) (WE) _____, under the provisions of
(Printed Name of Owner(s))

Section 3.4 of the Bylaws, hereby grant(s) (MY) (OUR) proxy to _____

for the sole purpose of casting (my) (our) votes at the meeting on **March 11, 2025**, or any subsequent meeting called due to a failure to obtain a quorum at the first attempt to hold the meeting.

Please note - candidate nomination questionnaires are enclosed here for consideration.

Check the appropriate box:

The person named in this proxy may cast (my) (our) votes for any **three (3) candidate(s)** for the Board of Directors he or she chooses.

The person named in this proxy must cast (my) (our) votes for the following candidates for the Board of Directors (**Circle up to 3 candidates**):

Amanda Gauldin

Katharine Schelhorn

(write-in candidate)

(write-in candidate)

Owner Signature

Co-Owner Signature

Date

Date

NOTE: A COPY OF THE PROXY MUST BE FILED WITH THE SECRETARY BEFORE COMMENCEMENT OF THE MEETING.

****IF NO OTHER NAME IS FILLED-IN, THE PROXY SHALL BE AUTOMATICALLY GRANTED TO THE PRESIDENT.**